NAVIGATING MSP AIRPORT

Thank you for your interest in Navigating MSP! Please take a moment to read through this document in its entirety to make sure that this program is a good fit for you and your family.

Once you fill out and return the form at the bottom, you will be notified within 3-5 business days whether you are registered or have been waitlisted. Due to demand, participants are only able to register for one month. If multiple sessions are needed, you will be put on a waitlist for any additional months.

Please, make sure you read all emails from NavigatingMSP@mspmac.org. We use this email addresses to communicate important information that may require a response – if you do not respond, we may have to cancel your registration and put you on the waiting list for a future event.

PURPOSE Navigating MSP is an airport tour for families and individuals who want a practice run of the airport before flying to learn how to navigate the unique environment of the airport. This is NOT a program to assist with: fear of flying, claustrophobia, or a fear of heights. This event is NOT a field trip for entertainment purposes.

TIMING Navigating MSP sign-in starts at 12:30 p.m. with events starting at 1:00 p.m. You are encouraged to arrive at 12:30 p.m. to prevent any rushing in the check-in and security area. Additionally, we are often using operational aircraft for these events and have a very specific window of time to board the plane. Tardiness cannot be accommodated. If you are not signed in before 1:00 p.m., you may not be able to participate in this event and board the plane.

SUPERVISION You are solely responsible for your children at all times. Our volunteers are here to help you navigate the airport process and are not trained to provide childcare or manage challenging behaviors on your behalf. Please remember that this is an active, operating airport; if you have concerns (e.g., running, etc.) you may want to register and bring another adult or older child to help you. Part of this process is for you to determine what supports are needed for your family to travel successfully.

WHEELCHAIRS If you or your child use a wheelchair and do not plan to bring your own to the event but think you'll need an airport wheelchair, you will need to bring someone that can push the chair.* If you utilize a wheelchair and are unable to seat yourself on the plane, please let us know as soon as possible so we can request a wheelchair transfer (a trained airport employee who will lift you from your chair to an aisle chair and into the plane seat).

*When you actually take your trip, you can request assistance from your airline.

SECURITY This program takes place beyond the TSA security checkpoints. Because of this, we have very strict security protocols. You CANNOT bring someone on the day of the event that has not been preregistered. Any changes in the people that will be attending must be communicated no less than 48 hours before the event to allow time for security pass processing. Please double-check that all information provided matches the government-issued ID that you'll bring to the event to obtain your security pass. Your government-issued ID cannot be expired.   TSA travel item restrictions will apply during Navigating MSP event. For more information on TSA, visit https://www.tsa.gov/.

Why would you like to participate in the Navigating MSP Program? (Examples: traveling with ASD, anxiety, wheelchair, service dog, etc.)

_____

Your name: _____

Phone number: _____

Email address: _____

When are you flying?   _____

Which airline?   _____

Which month/Navigating event would you like to participate in: _____

Provide the full names and birthdays for **yourself and each of the individuals who will be participating with you** in Navigating MSP. As a reminder, this information needs to exactly match (no nicknames or abbreviations) current (not expired) government-issued photo ID that will be brought with you to the event.

First Name	Middle Name	Last Name	Birth Date	Gender

Return this form to NavigatingMSP@mspmac.org. We look forward to seeing you!